



CLAXTON ELEMENTARY

AFTER SCHOOL ARTS



FALL 2018 REGISTRATION INFORMATION

Claxton's After School Arts (ASA) serves Claxton students by offering two seasons of enrichment classes each year. We are excited to share another fantastic class line-up for our Fall 2018 season. A blue paper copy of the class catalog was included in 'Meet the Teacher' folders and can also be found on the home page of <http://claxtonparents.com/> or on the Claxton Elementary website.

REMINDER ABOUT WHAT'S NEW THIS SEASON: REGISTRATION AND PAYMENT ARE ONLINE AND REGISTRATION WILL BE FIRST-COME FIRST-SERVED. CLASS COST IS \$70, EXCEPT WHERE NOTED.

DATES & TIMES FOR FALL ASA: Each class meets once per week (Mon.-Thurs.) for ten weeks total, beginning in mid-to-late September and ending in mid-December. Class occurs immediately after school, with snack provided by the ASA program (students may also choose to bring their own). Class ends promptly with student pick-up from Claxton at 4:00pm. Students must have transportation arrangements; bussing is not available. Claxton's ASA follows the schedule of Asheville City Schools. Therefore, classes are not held on holidays or on early dismissal days (both scheduled and unscheduled--such as for weather-related dismissal). Each class has one make-up date reserved in the December schedule. Additional make-ups may not be available. Each class will only be held on its make-up date if that class has not yet held 10 sessions. No refunds or credits are given for missed days or cancellations.

Classes scheduled for Monday, Tuesday, and Wednesday will begin September 17, 18, and 19. All Thursday classes, except for Bricks4Kidz, will begin on September 27. (Bricks4Kidz will have its first class on October 4.)

REGISTRATION INSTRUCTIONS

Please select classes carefully before registering; no refunds or credits will be given.

Online registration and payment should be used unless you have limited internet access. Paper registration is offered for those with limited internet access (more info below). Registration is first-come-first-served and will be open online at <https://claxtonafterschool.jumbula.com> from 8:00am Tues., Sept. 4 until 9:00pm Mon., Sept 10. Registration will be closed after that time. Please read below for information about the online pre-registration/shopping basket option.

PAYMENT--Online credit card or PayPal payment is recommended in order for your registration to be processed in the most timely manner. Registration requests are not complete until payment is received. You can also select to pay by "Cash or Check"; cash or check payment must then be brought promptly to Claxton's office or to the ASA table on the next school day or the registration spot may be offered to another student. Limited scholarships are available; you can select "Scholarship Requested" as the payment source during online registration checkout and you will be contacted regarding your request. For those with limited internet access, scholarship requests can be made on the paper registration form as well.

There will be an ASA table set up to assist with questions about ASA and the registration process and to accept cash and check payment during the open registration period; the table will be set up in either Claxton's lobby or outside of the lobby entrance on:

- Tues, Sept 4 between 7:45-8:15am and 2:15-2:45pm;
- Wed, Sept 5 from 7:45-8:15am and 2:15-2:45pm; and
- Mon, Sept 10 from 7:45-8:15am and 2:15-2:45pm.

You can also bring payment to Cherie Davis in Claxton's main office when the ASA table is not set up.

(Additional registration instructions are on the back.)

Online Registration (If you have limited access to the internet, please see below for 'Registration for Those with Limited Internet Access.')

- You can register and pay online for all students and all classes on one form at one time.
- Visit <https://claxtonafterschool.jumbula.com/> to register (or pre-register).
- We strongly recommend that you use Chrome or Firefox as a browser to register.
- Pre-Registration is encouraged and will be available from Thurs., Aug. 30 until registration opens on Tues., Sept 4. Completing pre-registration will save you time once registration opens. Pre-Registration allows you to set up your account online and select class preferences by adding them to your shopping cart, but it DOES NOT guarantee a spot in any class. Once registration opens on Tues., Sept 4, you will need to log back into our Jumbula registration website. At that time, you can make changes if you'd like and then submit registration and payment for your preferred class(es) that have available slots.
- To Pre-Register or to Register--Click on the tab at the top that says "Register for Fall 2018 Classes" and then click on the red "REGISTER HERE" button. You will be prompted to log in or create an account if your family has not used Jumbula previously. Please note--this is the parent account and not the student's so please complete the information for the primary parent. Once you have created a log-in as a parent, you do not need to enter all of the requested information for Jumbula. Any info that we need for ASA will be requested on the specific ASA class registration forms.
- **Waitlist Option:** If you're interested in taking a class that is listed as FULL, once you click to the "REGISTER HERE" screen, an option will appear beside that class that says "Add to Waitlist." It is free to join the waitlist. Please add your info to the waitlist. We recommend that you go ahead and register for a different preferred class that still has open slots, in case a spot doesn't open in the class for which you're waitlisted. If you wait to hear about the waitlist class, other classes might fill to maximum capacity in the meantime. You will be notified if a spot opens for you in your first choice class and you can then choose whether to transfer between classes.

Registration for Those with Limited Internet Access:

You can request a paper form by:

- Stopping by the ASA table that will be set up in either Claxton's lobby or outside of the entrance on:
 - Tues, Sept 4 between 7:45-8:15am and 2:15-2:45pm;
 - Wed, Sept 5 from 7:45-8:15am and 2:15-2:45pm; and
 - Mon, Sept 10 from 7:45-8:15am and 2:15-2:45pm.
- Contacting your child's teacher to request a form; or
- Calling 350-6512 and leaving a message including your name and phone number, your child's name, and the name of your child's teacher. If you request a form from your child's teacher or leave a message at this number, we will send a paper form home in your child's school folder.

If you have limited internet access and use a paper form to complete registration, payment can only be made by cash or check or you can request a scholarship if needed.

Questions about ASA? Contact Miriam Scott at claxtonASA@gmail.com or 828-350-6512.