

Claxton PTO
General Membership Meeting
September 10, 2019

Number of members present: 34

Meeting called to order at 6:10 p.m.

I. Welcome and Introductions

- A. Welcome from PTO Co-Presidents Stephanie Jones & Amanda Pattanayak
- B. Introductions from all members present

II. Thank Yous/Shout Outs

1. Grounds Day: Tricia Johnson
 - Tricia took over a couple of years ago from the parent who made the grounds the special place they are now and has maintained them beautifully.
 - This is her last year with kids at CLX, so gardeners, consider taking over next year!
 - Tricia is also our school beekeeper.
2. Kinder Coffees and CLX Chat: Jen Rhode Ward and Meredith Stanley
 - Jen and Meredith have organized opportunities for parents to chat with Mr. Edwards.
3. The Buzz and After School Arts: Miriam Scott
 - The Buzz is such an important way for parents to find out what's happening at CLX.
 - Make sure you are receiving and reading it!
4. Marquee Sign: Tommasanne Davis

III. Staff Updates

- A. **Assistant Principal's message** from Ms. Nichols
 1. Smooth start to year
 2. Open House/Ice Cream Social this Thursday 9/12 (unless it rains)
 3. First PBIS (Positive Behavior Intervention and Support) monthly assembly has been held and was a success.
 4. Mr. Cassara (retired long-time CLX art teacher) has been acting as substitute PE teacher, but is heading out for art travels. We need a new

substitute for one week. Let Ms. Nichols know if you know someone who can do this.

5. 5th graders have gone on their first Muddy Sneakers field trip, with the second one this week. The District is funding only part of our participation this year, so CLX and parents are providing the additional support. Muddy Sneakers is an organization that provides hands-on science learning to students via field trips to Bent Creek and Weaver Park.
6. Many more field trips for all grades are coming up.
7. **Integrated art units** are a new initiative at CLX in recognition of it being a school of the arts. Specialists (music, art, drama, PE, media) will provide in-depth studies with aligned with grade-level standards. 2nd graders just finished work on butterflies that will be on display at Thursday's Open House.
8. BOGs (Beginning of Grade Tests; statewide mandatory assessment) were held for 3rd grade. The state has introduced new K-3 assessments replacing mClass with iStation. Information will be going home to parents.
9. Mr. Butler will be offering morning music enrichment groups. Information will be coming home.

B. **CLX Staff Team updates** (replaces grade-level reps; teams are in alignment with Leader in Me)

1. **MTSS (Multi-Tier System of Supports) Team** (report by Molly Peebles)
 - Offers 3 tiers of social, academic, emotional support for students
 - Tier 1 = all students
 - Tier 2 = students who are not succeeding at core benchmarks; Tier 2 intervention provided
 - Tier 3 = intensive support for kids who aren't successful with Tier 2 interventions
 - Molly works at keeping all support staff members coordinated and talking to each other to provide best all-around support for students
2. **Social Justice Team** (report by Beth Kickert)
 - Will have first meeting next week
 - Social Justice Team is in its 7th year working on social justice in our school and community
 - E.g., it organizes the CLX Stand Against Racism and Mix It Up at Lunch
 - Also provides training for teachers around social justice standards
 - For community, it organizes Family Voices events and social justice workshops for parents
3. **Social Emotional Learning Team** (report by Brooks Butler)

- This is a brand new team this year at CLX
 - Designed to support students with their social/emotional learning
 - The team had its first meeting and came up with some initial ideas:
 - Social/emotional screening assessment for all students
3x/year conducted by teachers
 - This will help the team identify what CLX can do to provide social/emotional support for students (e.g., pull-outs, curriculum)
4. **Lighthouse/Leader in Me Team** (report by Shannon Morgan)
- The team is working on communicating with parents/caregivers so they understand Leader in Me and the lessons their kids bring home from it
 - All students are working on leadership notebooks that they will develop over the year
 - The program is about kid empowerment—understanding and taking ownership of their own behavior and academics

IV. Treasurer Update

A. Treasurer's Report (by Ashley Israel)

1. Hard copy of the 2019-2020 budget was handed out to membership (.pdf attached)
2. Biggest projected fundraiser is the Boosterthon/Fun Run; we are hoping to net \$27,000 from it
3. Second biggest projected fundraiser is the auction; we are hoping to net \$20,000
4. Our goal is to *gross* \$96,000 this year; expenses for fundraisers come out of this gross for our net funds raised
5. Significant changes to budget:
 - community outreach/social worker funds increased to \$5,000 (This is a discretionary fund for Mr. Ackerman, school counselor, to draw on as needed to support CLX families in need.)
 - cultural/arts events doubled, and PTO will fully fund a special drum-making artist residency for 5th graders that is coupled with a performance at LEAF in the spring; this is an expensive residency, and in the past two years specialists have cobbled together funds from different sources
 - Teacher Mini-grants (opportunities for teachers to apply for PTO funds for particular classroom needs) budget has increased by \$1,000 to \$6,000
6. Supply money for classrooms has been distributed
7. PTO also budgets for field trip scholarships to ensure all students can participate in all field trips

- B. **Approval of 2019-2020 budget**
- Membership moved/seconded to approve budget
 - Proposal passed unanimously

V. **Event Updates**

- A. **Staff Appreciation Lunches** (report by Sarah Howell)
1. First one is coming on Monday with early release (5th grade parents providing food)
 2. PTO provides special staff lunches throughout school year, with grade-level parents/caregivers signing up to bring items
 3. This year, the committee will include students by distributing student notes of what they appreciate about each teacher
- B. **Back to School Dance organized by 4th/5th field trip reps** (report by Southard Nowak)
1. These dances raise money for 4th & 5th grade field trips to Raleigh (4th) and Washington, DC (5th)
 2. This year Ms. Baggerly is putting together the DJ list & students can participate as DJs
 3. Junk food is also a big draw and helps tremendously with fundraising (apologies for the sugar rushes!)
 4. First dance of the school year is September 19 (grades 3-5)
 5. Vouchers available for students in need
- C. **Fun Run** (report by Sara Niedenthal)
1. PTO's biggest fundraiser
 2. Will kick off this year with a pep rally on Sept. 17th
 3. Boosterthon (company that runs it) will get students excited and give families ways for kids to ask for donations (flat or per lap)
 4. Boosterthon receives 38% of funds raised; well worth it
 5. Run will take place Friday, Sept. 27th at Memorial Stadium; K-2 runs first, then 3-5
 6. **VOLUNTEERS NEEDED!!!**
 - Both day of event and for prize distribution!
 - See Sign Up Genius link in CLX Buzz and on CLX Parent website
- D. **Fall Carnival** (report by Susannah Watson)
1. This will take place on Friday, October 25 in the evening
 2. Traditionally it is not a big fundraiser; the focus is on providing a fun event for students and their families
 3. Some of the plans for this year:
 - dance in the cafeteria
 - bounce house and obstacle course

- cake walk
 - chili cook-off
 - possibly cotton candy and caramel apples
 - pie in Mr. Edwards' (**and other staff???**) face
 - cardboard challenge
 - no haunted house this year
 - most of the carnival will be indoors in response to parent requests
4. Holding the first planning meeting on Friday to get started on permitting, etc.
 5. **BIG NEED FOR VOLUNTEERS!!!!**
 - This is a great way for new parents to get their feet wet in volunteering without a big commitment.
 - Consider volunteering one hour of your time at the event.
 - Will need lots of help with final preparations in early October as well
 - See volunteer sign-up links in CLX Buzz and CLX Parent website

E. **ACS Craft Fair** (report by Tricia Johnson)

1. Claxton Crafty started in the CLX gym about 9 years ago, then moved off campus (Smoky Park Supper Club and, starting last year, Salvage Station)
2. This year it will be a districtwide craft fair in response to reports that some PTOs have more difficulty raising money than others and to make this fundraising opportunity available to all ACS PTOs
3. Isaac Dickson, Jones, Asheville Primary have signed on for this year
4. It will take place on Nov. 9, 10-5 at the Salvage Station
5. **Please invite artists you know to rent a booth!** The link for booth rental is on the CLX Buzz and CLX Parent website.

VI. Volunteer Updates

- A. Yearly online background check
 - Needed to volunteer in any capacity
 - Find link in CLX Buzz and on Parent Website.
 - If you got one in the past, you should get email reminders to renew
- B. One-Time Level II Volunteer Training with ACS
 - Required for any volunteering in unsupervised time with students
 - E.g., chaperoning field trips, proctoring, classroom volunteering
 - Next two classes will be held at noon and 6 p.m. at Central Office on Sept. 11
- C. **Room Reps needed for many classes!!!!**
 - Room reps act as the contact person for their student's teacher to send out information to the class families as a whole
 - Teacher relies on room rep to sign up other parents/caregivers to help out in the classroom when there is a need (e.g., class parties)

- Room reps also are liaisons for communication from PTO to parents/caregivers
- They are responsible for gathering volunteers for Thursday flyers (once or twice a year)
- Only first grade is completely covered!
- **WE ARE LOOKING FOR ROOM REPS FOR THE FOLLOWING CLASSROOMS:** Stickley, Morgan, Williams, Arnst, Conti, Liscombe, Autrey, Briggs, Martin

D. CLX directory is awaiting FERPA compliance opt-out period and then will be distributed to all parents/caregivers

Next meeting: October 1 (15 minutes of business and 45 minutes overview of Leader in Me)
We are open to other topic ideas for future meetings!

Adjourned at 7:07

Claxton PTO
Profit & Loss Budget Overview
 July 2019 through June 2020

	Jul '19 - Jun 20
Ordinary Income/Expense	
Income	
Afterschool Arts	0.00
Bank Adjustment income	0.00
Book Fair	
Scholastic	0.00
Book Fair - Other	5,000.00
Total Book Fair	5,000.00
Boosterthon Income	50,000.00
Boys Run Club	225.00
Carnival	
Carnival Ticket Sales	4,500.00
Total Carnival	4,500.00
Corporate Contributions	3,500.00
Craft Fair	500.00
Dance Income	2,000.00
Direct Public Support	
Individ, Business Contributions	0.00
Total Direct Public Support	0.00
Go Local Sales	0.00
Holiday Shoppe	0.00
Income Auction	
Corporate Sponsors	0.00
Silent Auction Item Sales	25,000.00
Ticket Sales for Silent Auction	0.00
Income Auction - Other	0.00
Total Income Auction	25,000.00
Indirect Public Support	
Amazon Smile	0.00
Total Indirect Public Support	0.00
Other Types of Income	
Miscellaneous Revenue	0.00
Total Other Types of Income	0.00
Restaurant night	0.00
Roots & Wings Donation	2,475.00
Sales	
Sportswear	250.00
Yearbooks	3,000.00
Total Sales	3,250.00
Songs for Snacks	0.00
Staff Appreciation fund	0.00
Total Income	96,450.00
Expense	
Bank Fee	
Adjustment	0.00
Bank Checks Order	0.00
Credit Card Machine	0.00
Bank Fee - Other	500.00
Total Bank Fee	500.00

Claxton PTO
Profit & Loss Budget Overview
 July 2019 through June 2020

	Jul '19 - Jun 20
Business Expenses	
Business Registration Fees	500.00
Total Business Expenses	500.00
Fundraising Expenses	
Book Fair Payment	5,000.00
Book Fair Reimbursement	0.00
Boosterthon Expense	
Boosterthon 18-19	0.00
Boosterthon 19-20	2,000.00
Boosterthon Expense - Other	23,000.00
Total Boosterthon Expense	25,000.00
Carnival Expense	
Inflatables	0.00
Permit for Carnival	0.00
Carnival Expense - Other	2,500.00
Total Carnival Expense	2,500.00
Merchandise	0.00
Silent Auction	
Catering	0.00
Facilities and Equipment	
Equip Rental and Maintenance	0.00
Rent, Parking, Utilities	0.00
Total Facilities and Equipment	0.00
Silent Auction - Other	5,000.00
Total Silent Auction	5,000.00
Total Fundraising Expenses	37,500.00
Misc. Reimbursements	1,000.00
Operations	
Postage, Mailing Service	0.00
Supplies	1,000.00
Total Operations	1,000.00
Other Types of Expenses	
Insurance - Liability, D and O	750.00
Total Other Types of Expenses	750.00
Parent Support	
5th Grade Celebration	500.00
Back to School Bash	800.00
Claxton Chats	250.00
Directory publishing	0.00
Field Day	400.00
New Families	250.00
Total Parent Support	2,200.00
Payment to Yearbook Co.	3,000.00
Play Support	1,200.00
Programs	
After School Arts Snacks	750.00
Community outreach	5,000.00
Cultural Events	10,000.00
Let me Run Scholarships	400.00
Social Justice League	3,000.00
Total Programs	19,150.00

Claxton PTO
Profit & Loss Budget Overview
 July 2019 through June 2020

	Jul '19 - Jun 20
Student Support	
T shirts	1,800.00
Wall of Fame	250.00
Total Student Support	2,050.00
Teacher/Classroom/School Support	
Bees	500.00
Curriculum	325.00
Field Trips	2,300.00
Gift for Staff	1,000.00
Grounds	500.00
PE Equipment	350.00
Principal's Discretionary Fund	1,700.00
PTO President discretionary fun	1,500.00
School Framing	500.00
Snacks	1,200.00
Staff Appreciation	1,500.00
Substitute Teachers	2,000.00
Supplemental Grant for Teacher	6,000.00
Teacher assistant supplies	800.00
Teacher of the Year	500.00
Teacher supplies	3,300.00
Tshirts for Staff	625.00
Volunteer Appreciation	0.00
Volunteer payment	3,000.00
Total Teacher/Classroom/School Sup...	27,600.00
Total Expense	96,450.00
Net Ordinary Income	0.00
Net Income	0.00

Claxton 2019-2020

Family Events Calendar*

Event info, volunteer sign up info, and all calendar additions and changes will be communicated via email in The Buzz, Claxton's Community Newsletter
Please save these dates and consider volunteering!

2019

September

- 9, MON Fall After School Arts Classes Begin (check individual class schedules)
- 10, TUE 6-7pm 1st PTO Meeting
- 12, THU 5-7pm Open House & Ice Cream Social
- 16, MON Staff Appreciation Lunch (5th grade hosting)
- 19, THU 3-4pm School Dance, 3rd-5th graders
- 27, FRI Fun Run at Memorial Stadium

October

- 9, WED Staff Appreciation Lunch (4th grade hosting)
- 15, TUE Health Fair
- 25, FRI 5:30-8pm Fall Carnival

November

- 9, SAT 10am-5pm Crafty @ The Salvage Station
- 15, FRI 7-8pm School Musical
- 16, SAT 2-3pm School Musical
- 17, SUN 2-3pm School Musical

December

- 5, THU 3-4pm School Dance, 3rd-5th graders

2020

January

- 17, FRI MLK Day of Service (5th grade)
- 24, FRI Staff Appreciation Lunch (2nd & 3rd grade hosting)

February

- 10-14 Book Fair
- 29, SAT evening Claxton Celebration & Auction (an event for grown-ups)

March

- 13, FRI Staff Appreciation Lunch (K & 1st grade hosting)

April

- 2-3 4th Grade Raleigh Field Trip
- 15-17 5th Grade Washington DC Trip

May / June

- 27, WED 5-7:30pm Showcase/Step-Up Night
- TBD Field Day
- DAY BEFORE THE LAST SCHOOL DAY Kinder Promotion
- LAST DAY OF SCHOOL 5th Grade Graduation



*Events with finalized dates as of Sept 12. There will be fun additions throughout the school year.

Claxton PTO Committees 2019-2020

Title	Name	Email
Co-Presidents	Amanda Pattanayak	alsevigny@aol.com
	Stephanie Jones	stephmissvolgo@gmail.com
Secretary	Melissa Cole Essig	mcoleessig@gmail.com
Treasurer	Ashley Israel	ashley.israel@dhwgwa.com
Stakeholder Involvement Team (SIT) Parent Reps	Christine DiBenedetto	chrissy1972@yahoo.com
	Position being held per Mr. Edwards	
Fundraising Committees		
Corporate Sponsors	Meredith Love	mtnmamalove@hotmail.com
Merchandise /Spirit Wear	Meg Ragland	meg@plumprint.com
	Erin Dunnuck	edunnuck@gmail.com
Fun Run	Wren London	wrendalondon@gmail.com
	Sara Niedenthal	srandolp@gmail.com
Fall Carnival	Susannah Watson	susannah.watson@gmail.com
	Seeking a co-lead	
	Kelly Yeiser	kellyyeiser@gmail.com
Book Fair	Karan Eifried	karanimal@icloud.com
	Nanci Mackey	nancimackey@gmail.com
4th & 5th Grade Field Trip Reps	Molly Russell	mollyjrussell@mac.com
	Susannah Horton	shorton@g.clemson.edu
	Southard Nowak	southard@southardnowak.com
	Sheneen Daniels	neendaniels@gmail.com
	Sarah Olson	saraholson3@yahoo.com
Craft Fair/ Art Walk	Tricia Johnson	tiller91@bellsouth.net
Auction	Amy Aiken	aepaxton@gmail.com
	Lisa Manning	manningla@yahoo.com
Communications Committees		
Buzz Newsletter	Miriam Scott	miriam.scott@acsgmail.net
Social Media/Graphics	Stacey Wood	stacewoodavl@gmail.com
Grant Writing	Gabrielle Trott	gpaschall3@gmail.com
Marquee Sign	Tommasanne Davis	tommasanne@yahoo.com
Yearbook	Jessica Hunter	jesshunter1@yahoo.com
Advocacy Liaison	Needed	
Volunteer Committees		
Community Engagement Coordinator	Miriam Scott	miriam.scott@acsgmail.net
After School Arts		
Staff Appreciation	Sarah Howell	sarah.howell@kw.com
	Lindsey Kucsera	
Grounds	Tricia Johnson	tiller91@bellsouth.net
New Families & Tours	Susannah Watson	susannah.watson@gmail.com
	Jen Rhode Ward	jennifer.rhode.ward@gmail.com
	Meredith Stanley	meredithstanley@gmail.com
Hospitality	Anne Callihan	annecallihan@yahoo.com
	Mimi Vrable	mangkit@gmail.com
Leader in Me Parent Rep	Julie Crosson	juliecrossoon@icloud.com
Bear Pack	Todd Dunnuck	todd@mtnlandprop.com