

Claxton Elementary PTO Meeting Agenda

Google Meet Virtual Meeting
meet.google.com/npm-jtwq-bme
Tuesday, October 6, 2020 @ 6:00pm
Meeting notes in red font

Present: Alison Gioia , Amanda Pattanayak, Bethany Malley Wijesinghe, Brooks Butler, Lindsey Kucsera, Mary Nichols, Miriam Scott, Stephanie Jones, Ashley Israel, Meredith Stanley, Gabrielle Trott, Amy Paxton Aiken, Sara Niedenthal, Lisa Manning, and Jen Ward

Welcome and Introduction [6:04]

Thank You's (Amanda Pattanayak and Stephanie Jones)

- New committee members who volunteered at the last meeting – thank you to Alison and all those that were new to PTO and joined a group or role. Alison volunteered to be the secretary this year. Her last name (Gioia) is pronounced Joy-uh.
- Specialists for their creative, energetic role in morning announcements, classes, clubs, and DanceFit support. It's been awesome, thank you.
- Social Justice Parent Auxiliary Team Amy thank you for taking the lead and organizing the first meeting.
- Staff Appreciation Team for finding safe ways to show love to the CLX staff - thank you for being so creative and finding ways to show love to the staff. Thank you for thinking win win and supporting Ms. Goode in the process.
- Ms. Goode for her wonderful cookies
- DanceFit Committee for perseverance and creativity to have a virtual fundraiser thank you to the dance fit committee specifically Meredith Stanley and Lindsey Kucsera. for all the time and organization that has gone into the event. Lindsey also, thanks to the teachers who have been supporting.
- New Corporate Sponsor - Red House Architecture Our own Wren London & Robert Todd for donating.

Staff Updates

- Principal's Message: Mary Nichols
 - Finished the first STAR testing online. Went pretty well and the information will help support kids and differentiation in instruction for the children.
 - Virtual parent teacher conferences are coming up. Takes a lot of organization. It's important that the teachers know their children as a learner.
 - Staff are going into synchronized lessons to get an understanding of where the math skills are for each child.
 - There is a new curriculum for math instruction this year. It's called BRIDGES and teachers are working hard on professional development while they are teaching remotely.
 - Staff meeting, we are finding our pace at the end of week 8! There was a lot of anxiety based on what the Superintendent's announcement on how our learning environments may change and then change again. We want kids back in the building, but we want to be safe. There are a lot of mixed emotions around it.
 - Team meetings start this week.
 - Staff is doing a book study on Cultural Responsible Teaching. Ensuring we are providing an ethical environment for all.
 - In the second 9 weeks we will try and work towards having a room parent
- Claxton Staff Team Updates starts this week
 - School Improvement Team – making sure we are always looking at how we can do better. This group is often based on feedback and data collected throughout the year. Each team (as listed below) has 'big rocks' = goals for the year.
 - MTSS (Multi-Tier System of Supports) Team
 - Social Justice Team
 - Social Emotional Learning Team
 - Lighthouse/Leader in Me Team

- AMPED (Art, Music, Physical Education, Drama) Team
 - Monarch Butterfly (2nd grade) Drama part was finished on Friday.
 - Celtic studies starting next month with the 4th graders
 - Working hard to keep seesaw assignments. It's a lot of work for as little as we reach. There is a silver lining and they are enjoying the personal interactions that they are having with the kids that are present.
 - Trying to recruit and getting as many kids as possible
 - Clubs are also sparse but pushing ahead with all that do attend.

Treasurer Update

- Treasurer's report: Ashley Israel, Dawn Rollins, Sara Neidenthal
- Not a lot of money was spent in September
 - Some t-shirts were purchased (money to PTO)
 - Teacher and Teacher assistant supplies were purchased
 - A few family support fund dollars were spent last month
 - Some examples of where this money has been spent over the past year: basketball fees, bought car seats, paid utility bills, paid rent, paid for broken glasses, paid for gymnastic lessons and supplemented childcare.
 - It is a big deal and we love being able to help families as we hear about their needs.

Team / Event Updates

- DanceFit Virtual Boosterthon fundraiser: Meredith Stanley and Lindsey Kuscera
 - Thank you to the teachers, they've been team players. Special shout out to Karen, Mary and Brooks.
 - Set a goal at \$16k and we are at \$15k at the moment. This goal is half of what last years was, because we didn't want it to be a stressful push.
 - Thank you to Lindsey Holland who has been handling the social media. She's been creating the content and please RE-POST all of her content to keep the free advertising going.
 - 143 families have pledged
 - Structured to be more celebratory of classes vs. students. This has been a great change and may continue next year.
 - Our expenses have been really low this year. We used leftover t-shirts for new families (vs. buying new) and no \$ has been spent on snacks/water. Our only expense is thank you gifts for teachers.
 - We are so lucky to have such a strong PTO, thank you to everyone.
- Teacher Appreciation: Lindsey Kuscera
 - We've grown from a 2 person committee to 4! Alison and Cheryl have joined Lindsey and Bethany.
 - Everyone is eager.
 - We have a lot of good ideas and our goal is to do something little every month. Some will be grade level sponsored.
 - Ms Goode's Goods in September
 - Monthly birthday recognition throughout the year
 - Looking into a food truck. Is it legal to have a food truck in the parking lot?
- Teacher Mini Grants: Gabrielle Trott
 - We are doing something different this year, we will have rolling applications.
 - They will be voted on in the PTO meetings
 - Jamie 4th grade, asking for \$239.76. A subscription to education.com. This would be for the entire 4th grade.
 - Ms. Turner, 4th grade, asking for naturalist nature journaling kits. Provides less \$285.22
 - Ms. Allen, on behalf of all kindergarten teachers, \$425.40 for a 12-month subscription to oysterkits.com. The company sends individual resources for each student in kindergarten a packet that helps them learn about careers. This would be primarily for in person learning.
 - All of the above have been approved by the PTO.
- Donate School Supplies in bin outside Claxton (built by Mr. Godleski). Check [grade level supply list](#) as teachers may need to replenish supplies sent home for virtual learning. Mrs. Nichols may also share specific needs in a list if it becomes available.
 - People can continue to look at the class list and continue to donate
 - Specific needs will be shared via email/Facebook.
 - Mary: Currently a lot is needed for the new math curriculum. A list is being drafted and will be shared.
 - If there are supplies needed for items that can be built, let the PTO know so we can work that.
- Level II Volunteer Training for in-person and/or virtual unsupervised interactions with students: Miriam Scott

- ACS offers training and requirements for different “levels” of volunteers.
 - [This page on the SILSA High website](#) has a good overview about the different levels.
 - Even though we can't have volunteers in our building right now, we can still help people get trained and ready for the time when volunteers are back in the building.
 - The [ACS Volunteer Schedule for the 2020-2021](#) is available.
- Typically, there is a Level II training held at central office monthly.
 - There are only 15 slots available and they fill up quickly.
- If we look at virtual volunteering, volunteers will need Level II training as well.
- If a parent wanted to help with an online group, without a teacher present, then the volunteer needs to be Volunteer II trained.
 - Supervised (Level I) volunteering or volunteering with no student contact requires only that volunteers check in at the Ident-A-Kid Kiosk in Claxton's front office when coming to Claxton to volunteer.
 - Level II volunteers can have unsupervised contact with students (i.e. without Claxton/ACS staff supervising) and this type of volunteering requires a one-time 30-minute training and a Secure Volunteer background check (renewed annually). For more information, see <https://www.ashevillecityschools.net/Page/435>.
 - It is not known how many Level II volunteers we have specifically for Claxton at this time.
 - Volunteers are more than parents, it also includes grandparents, community members, from UNC etc.
- **Grounds Day:** Miriam Scott
 - Tomorrow at 5pm Miriam will be assessing the grounds to see what is needed.
 - Next Tuesday October 13th, there will be another time (announced in Mary's newsletter and posted on FB) for volunteers from 5-7pm.
 - Plan to have people adopt an area or bed on the grounds so they can call it their own and know what is needed for that area.
 - This activity would be socially distanced
 - All are encouraged to bring their own tools, masks, etc.
- **Clothing Drive**
 - Mary to reach out to Jones and see if we can coordinate the swap
 - Need to figure out the quarantine time needed on the clothing
 - Organize drop off location
 - Identify the timing before it gets colder

Dates to Remember

Wednesday, October 7:	Level II Volunteer Training at 12:00pm (virtual)
Friday, October 9:	DanceFit Virtual Event
Tuesday, November 3:	Election Day (Please vote!)
Wednesday, November 4:	Level II Volunteer Training at 12:00pm (virtual)
Tuesday, November 10:	PTO meeting 6:00 pm (virtual)
Tuesday, Dec 1:	PTO meeting 6:00 pm (virtual)

Things to Remember

Claxton Connections: tinyurl.com/clxconnections Support our Community connected businesses

Google Meet Chat Conversation:

Mary Nichols
6:04 PM
THANK YOU Alison!

Meredith Stanley
6:19 PM

Thank you for all your work, Brooks. We have felt that the specialist activities and classes have been such a gift for both our kiddos.

Bethany Malley Wijesinghe

6:21 PM

Thank you, Brooks! My kiddos love the Drama Club.

Amy Paxton Aiken

7:00 PM

Is the training necessary to help with classroom online groups?

Mary Nichols

7:00 PM

yes

Jennifer Rhode Ward

7:01 PM

Are there online volunteer opportunities like that. I have level 2.

Amy Paxton Aiken

7:05 PM

So if we got that volunteer card at some point, does that mean we are okay for level 2?

Meredith Stanley

7:06 PM

The background check card is not the Level 2 class. The background check card has to come annually.

Brooks Butler

7:21 PM

where do the pto agenda and notes live? Answer: <http://claxtonparents.com/pto-meeting-minutes/>

- Claxton Rewards -

YOU CAN **easily** HELP OUR CLAXTON KIDS BY SHOPPING

-AS YOU NORMALLY DO-

It all adds up! Please share with your friends and family!

Let us know about other programs we should add to the list.

Store / Program	Details / How To
Harris Teeter	<p>Link your VIC card to choose Claxton as your school (<i>must be re-linked each fall</i>) Can do at a store or online: www.harristeeter.com/together-in-education</p>
Ingles	<p>Link your Ingles Advantage card (<i>must be re-linked each fall</i>) to choose Claxton as your school.</p> <p>Can be done at a store or online:</p> <p>https://www.ingles-markets.com/tools-for-schools-link</p>
Amazon	<p>Shop at Amazon? Choose Claxton PTO as your charity and Amazon will donate 0.5% of eligible purchases to Claxton. Cannot use the app but you can put items in your cart from the app and then go to smile.amazon.com to make the final purchase.</p> <p>How to: 1. Sign in to smile.amazon.com on your desktop or mobile phone browser. 2. From your desktop, go to Your Account from the navigation at the top of any page, and then select the option to Change your Charity. Or, from your mobile browser, select Change your Charity from the options at the bottom of the page. 3. Select a new charitable organization to support. http://smile.amazon.com/about</p>
Box Tops for Education	<p>Box Tops are worth 10¢ each for our school.</p> <p>Look for the Box Tops 4 Education logo on hundreds of everyday grocery and household products.</p> <p>No more clipping! Use the Box Tops app to scan your receipts.</p> <p>www.btfe.com</p>

Claxton Elementary PTO

BUDGET VS. ACTUALS: FY_2020_2021 - FY21 P&L

July 2020 - June 2021

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue				
Book Fair				
Scholastic		2,500.00	-2,500.00	
Total Book Fair		2,500.00	-2,500.00	
Boosterthon Income	718.00	25,000.00	-24,282.00	2.87 %
Corporate Contributions	500.00	3,000.00	-2,500.00	16.67 %
Direct Public Support				
Individ, Business Contributions		500.00	-500.00	
Total Direct Public Support		500.00	-500.00	
Income Auction				
Ticket Sales for Silent Auction		3,000.00	-3,000.00	
Total Income Auction		3,000.00	-3,000.00	
Indirect Public Support				
Amazon Smile	35.42		35.42	
Total Indirect Public Support	35.42		35.42	
Sales				
Sportswear		500.00	-500.00	
Yearbooks		2,000.00	-2,000.00	
Total Sales		2,500.00	-2,500.00	
Sales of Product Revenue				
Holiday Gift Cards		500.00	-500.00	
Total Sales of Product Revenue		500.00	-500.00	
Staff Appreciation fund		100.00	-100.00	
Total Revenue	\$1,253.42	\$37,100.00	\$ -35,846.58	3.38 %
GROSS PROFIT	\$1,253.42	\$37,100.00	\$ -35,846.58	3.38 %
Expenditures				
Bank Fee				
Bank Checks Order	35.95	30.00	5.95	119.83 %
Credit Card Machine		200.00	-200.00	
Returned Item		25.00	-25.00	
Total Bank Fee	35.95	255.00	-219.05	14.10 %
Fundraising Expenses				
Book Fair Payment		2,500.00	-2,500.00	
Boosterthon Expense	1,000.00	8,250.00	-7,250.00	12.12 %
Silent Auction				
Facilities and Equipment				
Equip Rental and Maintenance	-375.00		-375.00	
Total Facilities and Equipment	-375.00		-375.00	
Total Silent Auction	-375.00		-375.00	
Total Fundraising Expenses	625.00	10,750.00	-10,125.00	5.81 %

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BUDGET VS. ACTUALS: FY_2020_2021 - FY21 P&L

July 2020 - June 2021

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Operations				
Books, Subscriptions, Reference	1,173.99	1,418.00	-244.01	82.79 %
Postage, Mailing Service		100.00	-100.00	
Total Operations	1,173.99	1,518.00	-344.01	77.34 %
Other Types of Expenses				
Insurance - Liability, D and O		574.00	-574.00	
Total Other Types of Expenses		574.00	-574.00	
Parent Support				
5th Grade Celebration		500.00	-500.00	
Field Day		400.00	-400.00	
Total Parent Support		900.00	-900.00	
Payment to Yearbook Co.		3,000.00	-3,000.00	
Programs				
Family Support Fund	649.59	5,000.00	-4,350.41	12.99 %
Social Justice League		3,900.00	-3,900.00	
The Leader in Me	4,500.00	5,000.00	-500.00	90.00 %
Total Programs	5,149.59	13,900.00	-8,750.41	37.05 %
Tax Prep		300.00	-300.00	
Teacher/Classroom/School Support				
Bees		400.00	-400.00	
Bus Driver Love the Bus Week		300.00	-300.00	
Mini Grants for Staff		3,000.00	-3,000.00	
Mural Project		6,203.00	-6,203.00	
Principal's Discretionary Fund	2,000.00	2,000.00	0.00	100.00 %
PTO President discretionary		500.00	-500.00	
Staff Appreciation	52.50	1,500.00	-1,447.50	3.50 %
Substitute Teachers		2,000.00	-2,000.00	
Teacher assistant supplies	750.00	750.00	0.00	100.00 %
Teacher of the Year		500.00	-500.00	
Teacher supplies	3,400.00	3,400.00	0.00	100.00 %
Tshirts for Staff	625.00	625.00	0.00	100.00 %
Volunteer Coordinator		2,600.00	-2,600.00	
Total Teacher/Classroom/School Support	6,827.50	23,778.00	-16,950.50	28.71 %
Total Expenditures	\$13,812.03	\$54,975.00	\$ -41,162.97	25.12 %
NET OPERATING REVENUE	\$ -12,558.61	\$ -17,875.00	\$5,316.39	70.26 %
NET REVENUE	\$ -12,558.61	\$ -17,875.00	\$5,316.39	70.26 %