

# Claxton PTO Meeting Agenda

Google Meet Virtual Meeting  
[meet.google.com/qcw-mjcf-rey](https://meet.google.com/qcw-mjcf-rey)  
Tuesday, March 2, 2021 @6:00

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Attendees: Alison Gioia, Stephanie Jones, Mary Nichols, Kristin A, Miriam Scott, Amanda Pattanayak, Lisa Manning, Greta Wells, Gabrielle Trott, Amy Aiken, Ashley Israel, Sara Niedenthal, Lisa Manning, Heydin Otero, Meredith Stanley

## 6:00 - 6:10 Thank You

- Claxton Staff: Planning and communication regarding hybrid learning
  - Mary, Paul and staff have gone above and beyond
- Picnic Table Fund-A-Need Donors
  - 29 families to donate
  - Got more than goal
- Russ Family Donation and Employer Match
- Grounds Workday Volunteers and Stump Donations
  - Thank you, Miriam, for organizing workday and the picnic table fund
- New Corporate Sponsor: ACE Hardware on Merrimon Avenue
  - Who also gave us a great discount for the picnic tables that are made locally!
- Miriam Scott: Coordinating picnic table order and organizing grounds day
- Lindsay Holland: Social Media
  - Will help getting communication out to family
- Heydin Otero: will the kids have a full day?
  - Mary Nichols: It will be pickup at 130
  - Adopt a staff: when can I bring items for teachers.
    - Mary Nichols: normal building hours
- Thank you to PTO committee members for completing the survey
  - Miriam is preparing a catalog of all opportunities for everyone

## 6:10 - 6:35 Staff Updates

- Principal's Message: Mary Nichols
- Presentation:
  - Transition to Plan B
    - Plan B Team, researching other schools, leadership team that meets weekly, meetings with central office, numerous surveys, HR/Medical Considerations, Final Survey (2/21)
    - Grade Level Teams, Class Lists/Adjustments (teachers met on the weekend to do this), Blue/Green weeks by 2/26, communications, training for COVID safety (2), Behavior Support Training, Basic Procedures Planning, Social Emotional Curriculum Resources Training for staff, grounds work!
    - Hybrid Plans by Grade Level:
      - K: 3 in person and 1 virtual teacher (40 doing virtual everyday)
        - There will be 2 30-minute math groups and then will meet with AIs for smaller groups. Reading and foundations will be in small group.
      - 1<sup>st</sup>: created teams: one teacher in person and one virtual.
      - 2<sup>nd</sup>: created teams: one teacher in person and one virtual.
      - 3<sup>rd</sup>: 17 kids in an in-person class (lots returning, this is more than ), Ms. Hunt & Ms. Hency will be in-person teachers + 3<sup>rd</sup> grade teachers,
      - 4<sup>th</sup>: 3 in person and 1 virtual teacher
      - 5<sup>th</sup>: each teacher will do V + in-person

- Helping teacher's transition
  - Transition day (Friday, March 5)
  - Closure and new beginnings
  - Safety and expectations
  - Intro to new teachers/friends
  - For parents: Nurse Q & A
  - Transitions take time. We have 9-11 weeks!
- Social/Emotional Learning
  - SEL Journals – by Ms. Brittany
    - Calming Journals for every student (virtual = digital)
    - Emotional Regulation
    - Normalizing safety protocols
    - Routines/Procedures
    - Friends/Relationships
    - The Leader in Me and Second Step
    - De-Escalation Training
    - Trauma-informed Practices
- Specialists
  - Live **Virtual** Lessons
  - Pre-recorded lessons for in-person kids
  - Honeycomb News
  - Supervision and coverage #flexibility
- Lunch and Recess
  - Lunch/Recess
    - Combined
    - Outside!
    - Recess is 30 min. Lunch for classroom teachers
  - Recess (run by Hafke)
    - K-1 on courtyard playground with warm up and choice of organized game
    - 2-5 Warm up by Hafke
    - Choice of Organized activity or free play
    - Supervision!
- Arrival & Dismissal
  - Arrival (teachers have to be in by 7 for this to work!)
    - Screening in cars
    - Video!
    - Kids go straight to rooms
  - Dismissal:
    - Numbers to identify students
    - Kids stay in room until dismissed
    - Supervision hallways
- Virtual Learning
  - 100% Virtual
    - Small groups
    - Morning Meeting
    - Dedicated support
  - Remote-Hybrid
    - Small groups
    - Flexibility and aligned with in-person
- Implementation
  - More outside learning and eating spaces
  - Arrival and dismissal procedures
  - Teaching students about safety
  - Helping with the transition
  - Making sure prioritize clear communication

- Honeycomb news- here to stay this year!
  - Making sure virtual learning remains important/prioritized
  - Aligning our instruction – virtual and in person
  - Realizing that this is for ¼ of our school year – helping to keep it in perspective
  - We will continue to evolve and make it work
  - Class sizes are smaller so almost all classes will have teacher assistants
  - Transition day is a way to say goodbye to this class and meeting your new teacher. Kindergarten is on 3/5, 3-5<sup>th</sup> grade will be 3/15-18.
  - Virtual weeks will have more academics than currently. Teaching through with the same lesson plans for in-person and virtual.
  - Everything ends at 130 for virtual or in-person.
  - No clubs moving forward.
  - Start time
    - Virtual at 830
    - In-person at 8
- Majority of staff have had their vaccine (at least the 1<sup>st</sup> shot).
  - Teachers are given the time to go and get the vaccine and coverage will be provided.
- Claxton Staff Team Updates
  - MTSS (Multi-Tier System of Supports) Team
  - Social Justice Team
  - Social Emotional Learning Team
  - Lighthouse/Leader in Me Team
    - Launched this month as a club: 10 students have been regularly attending. Been awesome! They write, edit and film the morning announcements
    - Started WIGS in January
    - Clear expectations around our Tier 1/Academic Wigs
      - Required action from teachers
      - Recommended action from teachers
    - Discussed SEL “First 5 days plan” and how to pull TLIM resources for the “First 8 days” plans to be integrated into this.
    - Audited the Claxton Website’s information about TLIM, Committed to a major overhaul by August
    - Set the MRA survey timeline for May
    - Meeting ended by restating our responsibilities as educators to:
      - New tier plans, to get students back on track academically
      - Show the announcements in our meetings
      - Continue to promote the golden tickets and joke submissions
  - AMPED (Art, Music, PE, Drama) Team

6:35 - 6:40

### **Treasurer Team Updates**

- Treasurer’s Report: Ashley Israel, Sara Niedenthal, and Dawn Rollins
- The picnic table donations were awesome and so quick!
- Got another corporate contribution for \$500, from French Broad Pediatrics
- Britany (school counselor) has spent \$1400 of \$5000 budget.
  - We will be using some of this money to help with the transition to in-person
  - Recently we had a single parent get COVID and a staff member bought them groceries. It was awesome to be able to help them.
- \$1400 of mini grants has been spent thus far.

6:40 - 7:00

### **Event Updates**

- Drum Building Project for 5th Graders
  - This was not budgeted originally

- Using unused money from the Social Justice team (the funds were set aside for substitutes for planning days, but teachers weren't/aren't able to do this because of the current circumstances), the PTO would support funding \$3,900 the 5<sup>th</sup> grade Drum Project and Brooks will be getting donations/fundraising for the remaining \$1,100 balance .
- Teacher Mini Grants: Gabrielle Trott
  - \$2,1958 has been pledged
  - Ms Kickert has not used her grant money yet. She is waiting until we are back in session.
  - New applications: All three approved
    - \$300 for 3<sup>rd</sup> grader Specialist integrated workshop in person artists. Mr. Bartin who is an African American artist. Workshop in person with William Conwell is a Celtic artist/musician (4<sup>th</sup> graders).
    - \$130 for the entire 4<sup>th</sup> grade in person students. Dry erase markers.
    - \$200 for 4 baskets of sensory bins: fidget toys etc and items to give kids.
- SJL Parent Auxiliary: Amy Aiken
  - Presentation from last week
  - 30 registered and about 25 attended
  - Need to figure out how to share the recording
  - This month YWCA, inviting all caretakers to participate in the 21-day challenge. Some videos, prompts, questions, to get you thinking.
    - There will be a discussion group the end of March
- Staff Appreciation: Lindsey Kuscera and Alison Gioia
  - Served Coffee/tea and treats to teachers when they returned to the building on 2/
  - Adopt a staff member:
    - We had 61 Volunteers!
    - Please drop off goodies by this Friday March 5.
- Scholastic Virtual Book Fair postponed to mid-May
  - Book fair will be rescheduled for mid-May.
- Next meeting will be after spring break on Tuesday April 13.

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**Dates to Remember**

**Tuesday, April 13:** PTO Meeting 6:00pm (virtual)

**May 2020:** Virtual Scholastic Bookfair

**Things to Remember**

**Claxton Connections:**    [tinyurl.com/clxconnections](http://tinyurl.com/clxconnections) Support our Community connected businesses

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**[www.claxtonparents.com](http://www.claxtonparents.com)**

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## - we Claxton Rewards -

**YOU CAN *easily* HELP OUR CLAXTON KIDS BY SHOPPING  
-AS YOU NORMALLY DO-**

***It all adds up! Please share with your friends and family!***

Let us know about other programs we should add to the list.

<b>Store / Program</b>	<b>Details / How To</b>
<b>Harris Teeter</b>	<i>Link your VIC card to choose Claxton as your school (must be re-linked each fall) Can do at a store or online: <a href="http://www.harristeeter.com/together-in-education">www.harristeeter.com/together-in-education</a></i>
<b>Ingles</b>	<i>Link your Ingles Advantage card (must be re-linked each fall) to choose Claxton as your school. Can be done at a store or online: <a href="https://www.ingles-markets.com/tools-for-schools-link">https://www.ingles-markets.com/tools-for-schools-link</a></i>

<h1>Amazon</h1>	<p><i>Shop at Amazon? Choose Claxton PTO as your charity and Amazon will donate 0.5% of eligible purchases to Claxton. Cannot use the app but you can put items in your cart from the app and then go to <a href="http://smile.amazon.com">smile.amazon.com</a> to make the final purchase.</i></p> <p><i>How to: 1. Sign in to <a href="http://smile.amazon.com">smile.amazon.com</a> on your desktop or mobile phone browser. 2. From your desktop, go to Your Account from the navigation at the top of any page, and then select the option to Change your Charity. Or, from your mobile browser, select Change your Charity from the options at the bottom of the page. 3. Select a new charitable organization to support. <a href="http://smile.amazon.com/about">http://smile.amazon.com/about</a></i></p>
<h1>Box Tops for Education</h1>	<p><i>Box Tops are worth 10¢ each for our school.</i></p> <p><i>Look for the Box Tops 4 Education logo on hundreds of everyday grocery and household products.</i></p> <p><i>No more clipping! Use the Box Tops app to scan your <a href="http://www.btfe.com">receipts</a>.</i></p> <p><a href="http://www.btfe.com">www.btfe.com</a></p>